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International Development Research Centre  
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**Canada**

## **A Feminist Approach to Women's Economic Empowerment**

**June 21, 22 – Ottawa, Canada**

### **Logistics Note**

#### **Participation**

- **Attendance:** The organizing committee requires participants to attend for both of the two full days of June 21 and 22, 2018. Your participation over the entire retreat period has been considered in the design.
- **Chatham House:** The Retreat will apply the **Chatham House Rule**. Participants are free to use the information received, but neither the identity nor affiliation of the speaker(s), nor of any participant, may be revealed.
- **Survey:** For those participants who have not already done so, we kindly ask that you fill out this brief 2-3 minute survey to share personal information about your attendance (visas, dietary restrictions, etc.): <https://www.surveymonkey.com/r/8CK7B8R>

#### **Weather**

Ottawa weather in June will generally hover between highs of 22°C to 24°C, and lows of 10°C to 12°C with some rain.

#### **Transportation To and from the Airport**

Please make flight arrangements to arrive and depart from Ottawa International Airport.

Taxis are plentiful and are available outside of the Arrivals Terminal, and can be arranged at the hotel.

- **Cost: Approximately \$30-40**
- **Time: 20-30 minutes**

### **Visas**

For those requiring support in securing a visa for travel to Canada, please contact Julie Vautour [julie.vautour@oxfam.ca](mailto:julie.vautour@oxfam.ca)

### **Accommodations**

For your convenience, we have secured a group rate at **Albert at Bay Suites Hotel**, ([435 Albert Street, Ottawa, ON, K1R 7X4](#).) for a King sized room at the negotiated rate of **\$199 plus taxes and fees**. You are responsible to make the reservation directly with the hotel or at another hotel of your choice. If booking at the Albert at Bay Suites Hotel, please quote the **A Feminist Approach to Women's Economic Empowerment** to gain access to the group rate.

**Reservations can be made online until June 4th, 2018 at:**

- **Online:** [A Feminist Approach to Women's Economic Empowerment June 21-22 online booking link](#)
- **Call:** +1-613-238-8858 or +1-800-267-6644, and quote the **A Feminist Approach to Women's Economic Empowerment** to gain access to the group rate

### **Venue**

#### **The Global Centre for Pluralism**

Room: Dialogue Centre

Address: 330 Sussex Ave.,

Ottawa, ON, K1N 0C7

### **Retreat documents and preparations**

An agenda and other relevant background documents will be sent to participants closer to June 21/22.

### **More information**

For any further information, please contact Julie Vautour, Logistics Assistant, Oxfam Canada at: [julie.vautour@oxfam.ca](mailto:julie.vautour@oxfam.ca)